



Effectively Communicating

19 April 2018

presented to

NFBPA

Forum 2018

Cleveland, Ohio

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- 1. Greetings & Process Overview**
- 2. Communication Defined**
- 3. Communication Essentials**
- 4. Applying What We Know**
- 5. Overcoming Blind Spots**
- 6. Summary and Wrap Up**

Central Focus for Teams



Self-Awareness

Three Words



Flexibility & Adaptability

Intentionality

The two-way, multi-level **process** of transferring ideas, beliefs, facts or information from one person or group to another person or group.



**Communication informs, persuades, guides,
advises, coaches, assures, and inspires**

80% of Personal Success depends on Communication and Relational Skills

You Must Be The Message You Want to Deliver

Essential Competencies



Questions?

